

MONTANA FISH, WILDLIFE & PARKS
INTERN PROGRAM ANNOUNCEMENT

EMPLOYER: Montana Fish, Wildlife & Parks

CONTACT PERSON'S NAME/TITLE: Ken Soderberg

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CITY: Helena

STATE: MT

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DATE OF ANNOUNCEMENT: Friday, January 15, 2016

APPLICATION DEADLINE: Friday, March 4, 2016 at 5:00 PM (postmarked)

****STUDENTS MUST BE CURRENTLY ENROLLED IN A UNIVERSITY/COLLEGE****

POSITION TITLE: Americorps Program Evaluation Intern **# OF POSITIONS:** 1

LOCATION(S): Helena

WORK START/END DATES: May- August (Start date may vary) **HOURS/WEEK:** 40

TRAINING/ORIENTATION DATES: First week of Internship

COMPENSATION (PAY, PER DIEM, HOUSING, VEHICLE, ETC):

\$10.00 per hour; per diem; housing is not provided;

POSITION DESCRIPTION:

The Montana State Parks Division manages a 20 member AmeriCorps program. This grant funded program is in its 5th year of operation and a program evaluation is required for State Parks to be eligible to re-compete for future funding. This evaluation will also assist Montana State Parks in improving and strengthening the program in the future.

This intern position will assist the Montana State Parks Division with the development, implementation and preparation of a programmatic evaluation of the AmeriCorps program. The individual in this position will assist in the development of an evaluation plan; research other similar programs; identify and develop proper collection instruments; and develop interview questions. This individual will distribute surveys to the identified study group and conduct in-person and telephone interviews. Data collected will be analyzed and a report will be drafted for review and approval.

SKILLS, ABILITIES, KNOWLEDGE NEEDED (EDUCATION; UNDERGRAD/GRAD LEVEL, SUGGESTED/REQUIRED MAJORS):

Junior or senior level undergraduate students or graduate students are desired for this position. Suggested

majors for this internship include; Students in Recreation Management; Public Administration; Non-profit Management, Social Sciences or other relevant fields of study.

Course work or experience in research methods is preferred.

APPLICATION MATERIALS/PROCEDURES (RESUME, COVER LETTER, REFERENCES, ETC.):

A resume and cover letter are required. Please send to contact person listed above.